

AGENDA



To: Cllr M Barnes (Chairman)
Cllr J Beadle
Cllr P Godwin
Cllr E MacTiernan
Cllr J Roberts
Cllr S Terry

Cllr C Blackmore (Vice Chair)
Cllr G Fancourt
Cllr P Mackenzie
Cllr E Phennah
Cllr G Shelton

Date 14th September 2023

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 20th September 2023**, commencing at approximately 7.10pm, in the Ray Skill Room following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Council's carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
20TH SEPTEMBER 2023

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council, on 12th April 2023, of the Northway Parish Council Code of Conduct, Minute Reference C/85/23 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 19th July 2023 for approval and signature (copy circulated with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

***GP/104/23 Northway Playing Field > Northway Play Park** – Replacement shackles have been ordered for the merge swing and are now with the contractor for installation.*

***GP/104/23 Northway Playing Field > Northway Play Park** – Pigeon spikes have been ordered for installation on top of the swing frames.*

***GP/93/23 Circus** – The circus visit was cancelled.*

***C/176/23 GP Projects Working Party** – A thermometer fundraising sign has been ordered for installation near to the skatepark.*

5. **Northway Playing Field**

i. **Northway Play Park**

- a. **Inspection Reports** – To receive inspection reports relating to the play park and approve or ratify any necessary action or repairs.
- b. **Roundabout** – To receive advice regarding the roundabout (if available) as well as a quotation for installation of a replacement bearing. To consider or agree action.
- c. **Wheelchair Swing** – To consider or agree cutting more keys for the wheelchair swing cabinet.
- d. **Footpath** – To reconsider condition of footpath at the Playing Field (Min Ref: GP/128/22 refers).

ii. **Northway Skatepark**

- a. **Inspection Reports** – To receive inspection reports relating to the skatepark and approve or ratify any necessary action or repairs.
- b. **Skatepark Project** – To receive update on the skatepark project and consider or agree any action.

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5. **Northway Playing Field** (continued)
 - iii. **M.U.G.A / Outdoor Gym**
 - a. **Inspection Reports** – To receive inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs.
 - b. **Caloo Maintenance** – To receive update following Caloo’s visit to rectify rust/paint issues with the gym equipment. To consider or agree any action.
 - iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.
 - v. **Circuit Sessions** – To receive update, if available, on the running of circuit sessions at the Playing Field (Min Ref: GP/90/23 refers). To determine and agree any further action.
 - vi. **Other Issues** – To consider and agree any other necessary actions relating to Northway Playing Field.
6. **Joan’s Field** –
 - i. **Overgrowth** – To consider maintenance of overgrowth in Joan’s Field, specifically alongside the bridge and footpath. To agree any necessary action.
 - ii. **Motorised Vehicles** – To receive an update on motorised vehicles gaining access to Joan’s Field. To agree any necessary action.
 - iii. **Other Issues** – To consider or agree any other necessary actions relating to Joan’s Field.
7. **Platinum Park**
 - i. **Teenage Shelter** – To receive inspection reports relating to the Teenage Shelter and agree necessary action(s).
 - ii. **Wild Area** – To consider or agree ongoing maintenance (if any) of wild area (contractors previously recommended that wild areas are flailed occasionally to encourage return of wild flowers).
 - iii. **Other Issues** – To consider and agree any other actions relating to Platinum Park.
8. **Dogs** – To receive update from Tewkesbury Borough Council following discussions (several years ago) relating to a dog warden. To consider or agree when would be a suitable time to have a Dog Working Party Meeting.
9. **Trees** – To consider any action relating to trees in the parish, including whether the potted oak trees that were donated (Minute Ref: GP/57/23 refers) should be planted yet and, if so, agree where.
10. **Flower Barrels** – To receive correspondence or agree any action relating to adoption of NCV’s flower barrels.
11. **Bench** – To receive quotations for repair of bench and consider approval. A member of the public has offered to paint the bench provided the weather will not be an issue due to the time of year. To also agree any further action.

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12. **Iron Bridge** – To receive update and correspondence relating to the iron bridge and agree any necessary action.
13. **Parish Maintenance Contract** –
 - i. **Ongoing Contracts**
 - a. **Bus Shelter/Phone box Cleaning** – To receive notification that Golden Valley Window Cleaning has been taken over by a different firm, Knight Window and Gutter Cleaning Ltd. To approve contract and/or agree any necessary action.
 - b. **TBC Grass Cutting** – To review grass cutting contract with Tewkesbury Borough Council and consider whether or not the Council wants to continue with existing arrangement with Tewkesbury Borough Council. If so, to consider any necessary actions. To also approve signing of contract for current year, if received.
 - c. **Parish Council Grass Cutting/Maintenance** – To review the Council's maintenance and grass cutting contract and consider going out to tender (as it has been more than three years since the contract was awarded to SmartCut. To agree any action.
 - d. **The Northway Centre** – To receive an update regarding ongoing maintenance of the grass at the Northway Centre and agree any necessary action.
 - ii. **Area Opposite the Northway Centre** – To receive an update regarding ongoing maintenance of this area. To agree any necessary action.
 - iii. **Other Items** – To consider any other issues relating to maintenance in the parish and agree necessary action.
14. **Winter Maintenance** – To consider action that the Council may wish to take regarding winter maintenance and parish resilience in adverse weather (i.e. grit, grit bins (do the Council want to budget for more?), snow wardens, hand spreaders, etc).
15. **Drainage and Flooding**
 - i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Flood Warden on any flooding issues in the parish and consider or agree any action.
16. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
17. **Correspondence for Action**
 - i. **Hedgehog Highway Project** – To consider/agree signing up to the Hedgehogs R Us Highway Project ([information attached](#)).
18. **Correspondence for Information**
 - i. **Environmental Health, Tewkesbury Borough Council** – Notice of making PSPO (Dog Control) 2023.
 - ii. **Overgrown Hedge** – Letter was sent to property regarding overgrown hedge.

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18. **Correspondence for Information** (continued)
 - iii. **Greenways Grounds Maintenance** – Details of services this company can provide.
 - iv. **Gloucestershire Playing Fields Association**
 - a. The Council's subscription has been renewed.
 - b. The Playing Field newsletter Summer 2023.
 - v. **Gloucestershire Rural Community Council** – Flood Warden News.
19. **Correspondence received after 14th September 2023**