

AGENDA



To: Cllr S Terry (Committee Chairman) Cllr S Ward (Vice-Chairman)
Cllr M Barnes Cllr C Blackmore
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr J Roberts Cllr G Shelton
Cllr T Treacy

Date 15th April 2021

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 21st April 2021**, commencing at approximately 7.15pm, directly following a meeting of the Planning Committee.

Following the passing of the Coronavirus Act 2020 (c.7), the Council is unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone either click on the link or go to the Zoom Website (zoom.us), click 'join a meeting' and enter the Meeting ID:

<https://us02web.zoom.us/j/87897607422?pwd=cW5PdMlY0aXgybnFZY2xIZDYvOEhZZz09>

Meeting ID: 878 9760 7422
Passcode: 513133
Phone: 0208 080 6592, 0330 088 5830

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
21ST APRIL 2021

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 17th March 2021 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

GP/28/21 Parish Maintenance > Grass Cutting – *The contract between Tewkesbury Borough Council and Northway Parish Council in relation to grass cutting has been finalised.*

GP/38/21 Northway Playing Field > Security – *The Traveller Policy has been amended, as agreed.*

GP/38/21 Northway Playing Field > Other Issues – *A response was sent to the request for installation of lighting at Northway Playing Field.*

GP/47/21 Parish Maintenance Contract > Grass Cutting – *SmartCut have been asked not to grass cut a piece of land along The Park which is now privately owned.*

GP/47/21 Parish Maintenance > Overgrowth – *Overgrowth by the Saxon Park bus shelter has now been cut back.*

GP/47/21 Parish Maintenance Contract > Bins – *A contractor has been instructed to remove the bin post from Grange Road.*

GP/05/21 Northway Playing Field – *Confirmation that outdoor sports facilities (skate parks, gyms, MUGA's) are now permitted to re-open.*

5. **GP Projects Working Party**

i. **Meeting on 7th April 2021** – To receive recommendations, from the Working Party, as follows, and agree any action:

a. Prioritising the wheelchair swing and outdoor gym projects.

- To confirm Blueberry design as preferred option for wheelchair swing.
- To consider agreeing upon preferred design for outdoor gym.

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5. **GP Projects Working Party** (continued)

- b. Putting Joan's Field nature walk on hold until access has been improved.

To also receive updates (if available) on the following recommendations which were received at the Full Council meeting on 14th April 2021, and agree any action:

- c. Creation of a safer access into Joan's Field (see item 7 below).
- d. Consulting with residents by way of a survey.
- To consider survey options further, subject to information received.
- e. Submitting an expression of interest regarding potential S106 funds.
- To further consider and agree submitting an expression of interest and any other associated action.
- ii. **Funding** – To receive any updates or agree any action relating to funding or grants. (e.g. Severn Trent Community Fund, Tewkesbury Borough Council Capital Community Grants).
- iii. **Other Issues** – To consider or agree any other issues that need to be addressed before the next meeting of the GP Projects Working Party Meeting (date still to be agreed).

6. **Northway Playing Field**

i. **Northway Play Park**

- a. To receive inspection reports relating to the Play Park and consider or agree any necessary action:
- b. To receive a price (if available) for repairing concrete walls in the Play Park (Min Ref: GP/05/21 refers). To consider or agree.

- ii. **Northway Skate Park** – To receive inspection reports relating to the Skate Park and approve or ratify any necessary action or repairs:

- iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs:

- iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.

v. **Security**

- i. **Bollards** – To receive confirmation that the bollards have been checked.
- ii. **Barrier** – To receive quotations for installation of a barrier, if available, and agree necessary action.

- vi. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.

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7. **Joan's Field**

- i. **Giant Hogweed** – To receive report following Giant Hogweed inspection, if undertaken (Min Ref: GP/24/21 refers). To agree any necessary action.
- ii. **Memorial Stone** – To consider restoring memorial stone and agree action, if necessary.
- iii. **Access** – To consider or agree any necessary actions to progress establishment of a safer access into Joan's Field (following discussions at the GP Projects Working Party meeting on 7th April 2021 and Full Council meeting on 14th April 2021).
- iv. **Other Issues** – To consider or agree any action(s) relating to Joan's Field.

8. **The Park Amenity Land**

- i. **Inspection Reports** - To receive any inspection reports relating to The Park and agree necessary action(s).
- ii. **Bollards** – To receive confirmation that bollards have been checked and one is in need of replacing. To agree action.
- iii. **Trees** – To receive report following completion of tree work on The Park. To agree any further action.
- iv. **Other Issues** – To consider or agree any other necessary actions relating to The Park.

9. **Newsletter** – To receive further response(s) following distribution of the newsletter (Min Ref: GP/43/21 refers).

10. **Dog Issues**

i. **Northway Playing Field**

- a. To receive concerns regarding dogs being brought into the Play Park. To consider or agree any necessary action.
- b. To consider whether the Council wants to better enforce its policy of dogs being kept on leads at the Playing Field (and receive feedback from Bredon Parish Council, if available (Min Ref: GP/45/21 refers)). To agree any associated action.
- c. To further consider putting out a statement on social media about dog fouling and/or dogs on leads (Min Ref: GP/45/21 refers). To agree.
- d. To consider or agree any other action that may be necessary to tackle dog issues at the Playing Field.

- ii. **Other Issues** – To receive any updates or agree any action relating to dog issues elsewhere in the parish.

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11. Parish Maintenance Contract

i. Bins –

- a. To receive update, if available, following bin request to TBC (Min Ref: GP/28/21 refers). To consider or agree any necessary action.
- b. To receive report of damage to two bins. To consider or agree necessary action.
- c. To consider any other bin-related issues that may need addressing and agree action, if necessary.

ii. Strimming – To receive feedback from councillors following walkabout to assess which areas require strimming (Min Ref: GP/47/21 refers). To agree necessary action.

iii. Weed Spraying – To consider or agree whether the Council wishes to undertake weed spraying this year and, if so, whether or not to approach the County Council for funding towards it.

iv. Other Issues - To consider any other issues relating to maintenance in the parish and agree necessary action.

12. Drainage and Flooding

i. Reports – To receive any reports from Members on flooding and agree any action.

ii. Flood Warden – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.

13. 'Report It' - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.

14. Correspondence for Action

i. Gloucestershire Playing Field Association – Details of 'Clubs in Crisis' funding opportunity.

15. Correspondence for Information

i. Tewkesbury Borough Council – Notes of Flood Warden Meeting that took place 25th February 2021.

ii. Keep Britain Tidy – The Great British Spring Clean has now launched.

iii. Proludic – Play and sports equipment catalogue.

iv. CPRE Gloucestershire – Annual Review 2020

16. Correspondence received after 14th April 2021