

NORTHWAY PARISH COUNCIL

Minutes of a meeting of the Staffing Committee held on Wednesday 19th August 2020 via Zoom commencing at 7.30 pm directly following a meeting of the Planning Committee

Present: Cllr J Roberts (Chairman) Cllr Mrs S Terry (Vice-Chairman)
Cllr S Ward

In Attendance: Mrs C Woodward, Clerk of the Council

S/37/20 **Apologies for Absence**

No apologies for absence were received.

S/38/20 **Declarations of Interest**

No declarations of interest, as required by the Code of Conduct adopted by the Parish Council on 11th July 2012 (Min Ref C/159/12), including paragraph 12(2), were made.

S/39/20 **Minutes of the Previous Meetings**

3rd June 2020 - Cllr Terry PROPOSED that the Minutes from the meeting that took place on 3rd June 2020 should be approved as a true and accurate record. Cllr Ward SECONDED.

FOR: UNANIMOUS

1st July 2020 – Cllr Roberts PROPOSED that the Notes from the Staffing Committee Working Party Meeting that took place on 1st July 2020 should be approved as a true and accurate record.

FOR: UNANIMOUS

S/40/20 **Matters Arising from the Previous Minutes**

S/35/20 Opening up Community Buildings – Cllr Terry had attended the Gloucestershire Rural Community Council meeting via zoom and had provided feedback to Members at the Working Party Meeting.

S/41/20 **Exclusion of the Public & Press under Public Bodies (Admissions to Meetings Act) 1960 s1 ss2 Viz:-**

Cllr Roberts PROPOSED that in view of the special / confidential nature of the business about to be transacted i.e. relating to staff personnel, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.

FOR: UNANIMOUS

S/42/20 **Exclusion Items**

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S/42/20 **Exclusion Items** (Continued)

Under confidential cover the Committee considered Staff Contracts and Appraisals.

S/44/20 **COVID-19**

Cllr Roberts pointed out that he thought the signs at the Play Park looked good and was pleased to report that he had received no negative comments.

Members discussed the possibility of Councillors meeting at the Hub for Council Meetings and the Clerk reminded them that this was to be included on the September Full Council Agenda. She added that the information she had received to date would strongly indicate that this was unlikely.

S/45/20 **Training**

The Clerk informed Members of various courses coming up in the Autumn. Cllr Roberts expressed an interest in the Chairmanship course. The Clerk believed he had already been on that course but would check and let him know.

S/46/20 **Correspondence received after 13th August 2020**

The Clerk informed Members that the Admin Assistant had enquired whether he could move into the office whilst the Clerk was on holiday. Members felt there was no need to do this for three days as he was already set up in the Ray Shill Room and the phone line would be diverted to there.

The meeting concluded at 8.05 p.m.