

## NORTHWAY PARISH COUNCIL

Minutes of a meeting of the Staffing Committee held on Wednesday 22<sup>nd</sup> June 2022 in the Ray Shill Room, Northway Community Hub, commencing at 6.15 p.m.

Present: Cllr J Roberts (Chairman) Cllr Mrs S Terry (Vice-Chairman)  
Cllr S Ward

In Attendance: Mrs C Woodward, Clerk of the Council

S/15/22 **Apologies for Absence**

No apologies for absence were received.

S/16/22 **Declarations of Interest**

No declarations of interest, as required by the Code of Conduct adopted by the Parish Council on 11<sup>th</sup> July 2012 (Min Ref C/159/12), including paragraph 12(2), were made.

S/17/22 **Resignation**

Members formally received the litter picker's resignation. Members felt this was a great loss to the Council as the litter picker had worked really hard and done a great job of keeping Northway clean. Cllr Roberts PROPOSED that a letter of thanks should be sent to her.

Members would discuss a new contract under 'Exclusion'.

S/18/22 **Exclusion of the Public and Press**

Cllr Roberts PROPOSED that in view of the special / confidential nature of the business that was to be transacted i.e., relating to staff personnel, it was advisable in the public interest that the public and press were temporarily excluded and were instructed to withdraw.

FOR: UNANIMOUS

S/19/22 **Exclusion Items**

COUNCILLORS ONLY

Under 'Exclusion' Members reviewed the current job description, risk assessment, pay scale, start date and contract of employment. It was agreed that no amendments were necessary to the job description, the pay was set at £13.00 and minor amendments were made to the contract of employment.

S/20/22 **Correspondence received after 16<sup>th</sup> June 2022**

No correspondence had been received.

The meeting concluded at 6.30 p.m.