

NORTHWAY PARISH COUNCIL

Minutes of a meeting of the Staffing Committee held on Wednesday, 27th March 2019 in the Ray Shill Room, Northway Community Hub, commencing at 7.00 pm.

Present: Cllr J Roberts (Chairman) Cllr Mrs S Terry (Vice-Chairman)
Cllr S Ward

In Attendance: Mrs C Woodward, Clerk of the Council

S/01/19 **Apologies for Absence**

Cllr Bailey had tendered her apologies. No further apologies for absence were received.

S/02/19 **Declarations of Interest**

No declarations of interest, as required by the Code of Conduct adopted by the Parish Council on 11th July 2012 (Min Ref C/159/12), including paragraph 12(2), were made.

S/03/19 **Minutes of the Previous Meeting**

Minutes from the Staffing Committee Meeting of 26th September 2018 - Cllr Ward PROPOSED that the Minutes from the meeting that took place on Wednesday 26th September 2018 should be approved as a true and accurate record. Cllr Terry SECONDED.

FOR: UNANIMOUS

Minutes of the Staffing Committee Meeting of 14th December 2016. There was still no quorum to approve these Minutes.

S/04/19 **Matters Arising from the Previous Minutes**

There were no matters arising.

S/05/19 **Exclusion of the Public and Press under Standing Order No. 1r, Viz:-**

Cllr Roberts PROPOSED that in view of the special / confidential nature of the business about to be transacted i.e. relating to staff personnel, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.

FOR: UNANIMOUS

S/06/19 **Exclusion Items**

COUNCILLORS ONLY

Members discussed staff pay scales, hours and caretaking at the Hub under exclusion.

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S/09/19 **Training**

The Clerk went through some of the training currently being offered by Gloucestershire Association of Parish and Town Council but it was AGREED to consider further training after the elections in May. As there may be new Councillors it was noted that they should be encouraged to seek information from the Clerk rather than other Councillors as sometimes this has caused confusion. Members considered various ways of making themselves more recognisable to any new Councillors that might join in May and various things such as name plates, photographs, lanyards etc were considered. No formal agreement was made.

S/10/19 **Correspondence received after 21st March 2019**

No further correspondence received.

The meeting concluded at 8.00 p.m.