

AGENDA



To: Cllr J Roberts (Chairman) Cllr Mrs S Terry (Vice-Chairman)
Cllr S Ward

Date: 23rd September 2021

NOTICE OF MEETING

You are summoned to a meeting of the Staffing Committee on **WEDNESDAY, 29th September 2021 at approx. 7.00 p.m. directly following an Extraordinary Council Meeting.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members should be aware at all times that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk

The meeting Agenda follows over the page for your information.

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Clerk of the Council

AGENDA
STAFFING COMMITTEE
7th OCTOBER 2020 at 7.00 p.m.

1. **Apologies for Absence**

2. **Declarations of interest.**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/04/08 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office. In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Minutes of the Previous Meeting:** Minutes of the Staffing Committee Meeting that took place on 16th August 2021 (forwarded with September Full Council Agenda). For approval and signature.

4. **Matters Arising from Previous Minutes & Notes:**

None at the time of compiling the Agenda.

5. **Health & Safety File** – To receive updates following the initial review of the Health & Safety File compiled by NFU and Risk Assessments. To consider any further action necessary at this time. To determine.

6. **Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. relating to staff/and contractual matters, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw. (Contractual and staffing matters to be discussed).

7. **Exclusion Items** – COUNCILLORS ONLY.

9. **COVID-19** – To consider any further matters relating to Staff / Councillors and hirers safety regarding the opening of the Hub and the Play area checks. To determine action if required.

10. **Training** – To consider further training opportunities for Staff and Councillors including an update on the RoSPA course the Play Area Inspector is attending on 27th October 2020. To consider any necessary action.

11. **Correspondence received after 23rd September 2021:**