

AGENDA



To: Cllr J Roberts (Chairman) Cllr Mrs S Terry (Vice-Chairman)
Cllr Mrs D Bailey Cllr S Ward

Date: 28th May 2020

NOTICE OF MEETING

You are summoned to a meeting of the Staffing Committee on WEDNESDAY, 3rd June 2020 via Zoom, at 7.00 p.m.

Following the passing of the Coronavirus Act 202 (c.7), Council are unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone go to the Zoom Website (zoom us), click 'join a meeting' and enter the Meeting ID:

ID: 841 5959 8828 Meeting Password 682912

Link: <https://us02web.zoom.us/j/84159598828?pwd=RFZKWU4xdHlIV2FnNVpaNFBuWXVoZz09>

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members should be aware at all times that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk

The meeting Agenda follows over the page for your information.

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Clerk of the Council

AGENDA
STAFFING COMMITTEE
3rd JUNE 2020 at 7.00 p.m.

1. **Apologies for Absence**

2. **Declarations of interest.**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/04/08 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office. In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Minutes of the Previous Meeting:** Minutes of the Staffing Committee Meeting that took place on 4th March 2020 (Forwarded with May Full Council Agenda). For approval and signature

4. **Matters Arising from Previous Minutes & Notes:**

5. **Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. relating to staff/and contractual matters, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw. (Contractual and staffing matters to be discussed).

6. **Exclusion Items – COUNCILLORS ONLY.**

8. **Pay Increments** – As agreed the Clerk's and Clerk's Assistant's increment commenced payment as of 1st April 2020. If any cost of living rises come forward these will automatically be implemented as per the Policy 'Implementation of Cost of Living Pay Rises (Min Ref FIN/26/00 and S/05/17 refer). To approve amending Standing Order for the Clerk.

9. **COVID-19** – To consider what may need to be put into place as consideration may be given by Council to the possibility of the building gradually re-opening but in the first place Staff safety must be considered.

10. **Training** – To consider further training opportunities for Staff and Councillors, in particular to look at welcome pack for new Councillors following the May elections. To determine.

11. **Correspondence received after 28th May 2020:**