

FULL COUNCIL AGENDA



To: Cllr M Barnes (Chairman) Cllr J Roberts (Vice Chairman)
Cllr J Beadle Cllr G Fancourt
Cllr P Godwin Cllr R Godwin
Cllr P Mackenzie Cllr E MacTiernan
Cllr M Midwinter Cllr K Poole
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith
Will Luker, (Gloucestershire Live)

Date: 3rd October 2024

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 9th October 2024**, commencing at 7.00 pm in the Ray Shill Room, Northway Community Hub, to include a period of public participation.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

In line with the Council's biodiversity policy, consideration will be given to sustainability, environmental impact and biodiversity when making decisions.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

.....
Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 9th OCTOBER 2024 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not they may be carried forward for a response at a later date or inclusion on a later agenda.

3. **Declarations of Interest:** Following adoption of the Northway Parish Council Code of Conduct on 12th April 2023, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**** Registers of Interests are now live on the web site and Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests***

4. **Digital & Technology Navigator (GRCC)** – To receive an introduction / presentation by Lauren Wood to the services offered in this role.
5. **Minutes of Previous Council Meeting that took place on 11th September 2024:** For approval and signature. ([Copy circulated to Members](#))

6. **Matters Arising from Council Minutes/Clerks Report:**

C/194/24 Roads & Road Safety – *Following a request from a resident to get a group of volunteers to improve the condition of the Northway Lane train station roundabout, they have now been informed that the Council did not feel it was able to apply for a licence for this work due to health and safety concerns.*

C/198/24 Chain of Office - *Fattorini have been approached about the purchase of four new links for the Chain of Office.*

C/205/24 Northway Community Hub / Age UK – *A letter of thanks was forwarded to the Age Friendly Communities Lead from Age UK who was no longer able to offer a drop in at the Hub.*

C/205/24 Northway Community Hub – *The twelve-month rental of hygiene units for Northway Community Hub has now been renewed.*

C/208/24 Remembrance Sunday – *A wreath has been ordered for the Parish Council.*

7. **Roads & Road Safety: Issues of Concern:**

- a) **Issues of Concern** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence. To determine action.
- b) **Northway Lane M5 overbridge** – To receive responses to request for assistance with lobbying relevant bodies to review the railings on this bridge.
- c) **Speed Camera and Vehicle Activation Sign** – To receive updates.

8. **County Councillors Report:** To receive report from County Cllr Vernon Smith.

COUNCIL AGENDA

WEDNESDAY, 9th OCTOBER 2024 at 7.00 P.M.

9. **General Purposes Committee:**
 - a) To receive the Minutes of the General Purposes Committee Meeting held on 18th September 2024. [\(Copy circulated to Members\)](#).
 - b) To receive update relating to the skate park and consider any actions that may be required to enable its progression. To determine.
10. **Road Safety Committee:**
 - a) **Minutes** - To receive the Minutes of the Road Safety Committee Meeting that took place on 25th September 2024. [\(Copy circulated to Members\)](#).
 - b) **Village Gateways** – To receive a recommendation from the Road Safety Committee that the Council progress the installation of Village Gateways. In the first instance this will involve seeking financial assistance and getting suggested locations approved by Gloucestershire Highways. To determine.
 - c) **Route around Northway – (Min Ref RS/13/24 refers)** – to consider ways the Parish Council could demand a guarantee of a better route around Northway with the upcoming developments. To consider how this could be done and determine any necessary action.
11. **Bleed Kit and Cabinet** - To review the decision to purchase a Bleed Kit and cabinet following further information. To determine.
12. **Borough Councillor's Report:** To receive a report from Borough Cllr MacTiernan.
13. **Annual Governance & Accountability Return for the year ended 31 March 2024** – To receive the completed audit and receive confirmation that the Notice of Conclusion of Audit
14. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 9th October 2024.
15. **Youth Work** - To receive report from Play Rangers following summer play schemes and a further email from a parent whose child attends the Boxing Club.
16. **Coronation Artwork Post Cards** – To consider options for the remaining cards. To determine.
17. **Member of Parliament** – To consider whether the Council would like to invite its MP to attend a Council meeting. To determine.
18. **Crime & Disorder:**
 - a) To receive Crime Figures (if available).
 - b) To receive any information relating to crime and disorder in the parish (to discuss under confidential cover if necessary).
19. **Christmas** – The Christmas Community Event scheduled for Saturday 30th November has been approved (Min Ref C/20724 refers). To receive an update relating to the sleigh and determine any necessary action.
20. **Correspondence for Action:**
 - a) **Lithium Ion Battery Safety Bill** – To consider writing to the Minister Baroness Jones seeking her support. To determine

COUNCIL AGENDA

WEDNESDAY, 9th OCTOBER 2024 at 7.00 P.M.

21. **Lease / Licence Working Party:** Following agreement to offer the Food Pantry a Licence to Occupy for a second year on the same terms to receive feedback from the Pantry regarding possible changes to the Licence. To review and determine any necessary action.

22. **Northway Village Hall:**

- a) **Radiator Covers** - To consider purchase of radiator covers and determine action.
- b) **Energy Efficiency Grant** – To receive an update and determine any action.
- c) **Hiring of Hall** – To review charging structure following emergence of additional information. To determine action.

Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -

That in view of the special / confidential nature of the business that is not yet in the public domain, i.e legal, contractual and discretionary matters, it is advisable in the public interest that the public and press are temporarily excluded, and they are instructed to withdraw.

Exclusion Items – COUNCILLORS ONLY.

23. **Correspondence for Information:**

- a) **Tewkesbury Borough Council** – Notice that the second half of the precept has been paid.
- b) **The Clerk Magazine** – July 2024 & September 2024
- c) **Society of Local Council Clerks** – News Bulletin – 12th September 2024.
- d) **Gloucestershire Age UK** – To receive updated 'Tewkesbury Information Document'
- e) **Information by Design** – This market research company has been appointed by the Office of the Police and Crime Commissioner (OPCC) to undertake a survey to gather opinions about perceptions of crime in the location area. (Forwarded to Members by email).
- f) **Moog** – The opening event for Moog was cancelled due to damage to the building following heavy rain. The events are to be rearranged.
- g) **Parish and Town Council Seminar** – This was due to be attended by Cllr Fancourt but was cancelled following a cyber attack at Tewkesbury Borough Council.

24. **Correspondence received after 3rd October 2024**

The next meeting of the Full Council will be Wednesday, 13th November 2024