

# AGENDA



To: Cllr M Barnes  
Cllr E MacTiernan  
Cllr J Roberts  
Cllr Terry

Cllr P Godwin  
Cllr K Poole  
Cllr Shelton

cc: Mrs Laura Stewart, Clerk's Assistant

Date: 16<sup>th</sup> May 2024

## NOTICE OF MEETING

You are summoned to a meeting of the Finance Committee that will be held on **WEDNESDAY, 22<sup>ND</sup> MAY 2024** at 7.00 p.m.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded to be aware that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows over the page for your information.

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**Clerk of the Council**

**AGENDA**  
**NORTHWAY PARISH COUNCIL**  
**FINANCE COMMITTEE MEETING**  
**WEDNESDAY, 22<sup>ND</sup> MAY 2024**  
**COMMENCING AT 7.00 p.m.**

1. **Election of the Committee Chairman for the forthcoming Municipal Year.**
2. **Apologies for absence.**
3. **Election of the Committee Vice-Chairman for the forthcoming Municipal Year.**
4. **Declarations of Interest:**

Pursuant to the adoption by the Council on 12<sup>th</sup> April 2023, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office. In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

5. **Annual Governance and Accountability Return 2023/24 (AGAR)**

- a) **AGAR Submission** – The AGAR is due for submission by Monday 1<sup>st</sup> July 2024
- b) **Annual Governance Statement** (Section 1) – To consider the Statements marking Yes/No/N/A. To agree to recommend responses to Full Council for approval ([copy circulated to Members](#)).
- c) **Accounting Statements** (Section 2) – To review the Accounting Statements and, if agreed, recommend to Full Council for approval. To determine. ([copy circulated to Members](#))
- d) **Accounts / Financial Statements for the Year ended 31 March 2024** – To review and consider the Accounts and, if accepted, to recommend to Full Council for approval ([copy circulated to Members](#)). To determine
- e) **Public Rights Notice** – 14<sup>th</sup> June to 25<sup>th</sup> July 2024.
- f) **Annual Internal Audit Report 2023/24** – To receive the Report. ([Copy tabled](#)).
- g) **Further Items** – To consider any other matters relating to the End of Year requirements.

6. **IT Support**

To receive additional information relating to IT provision from PC Rescue (current provider), Charlton Networks and BDR Group (Min ref FIN/24/24). To approve provider.

7. **Correspondence received after 16<sup>th</sup> May 2024.**