

AGENDA



To: Cllr S Terry (Chairman) Cllr P Godwin (Vice-Chairman)
Cllr M Barnes (ex officio) Cllr E MacTiernan
Cllr K Poole Cllr J Roberts
Cllr G Shelton

cc: Mrs Laura Stewart, Clerk's Assistant

Date: 21st November 2024

NOTICE OF MEETING

You are summoned to a meeting of the Finance Committee that will be held on **WEDNESDAY, 27th November 2024** at 7.00 p.m. in the Ray Shill Room.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and biodiversity, in line with its policies. Members should do what they can to reduce the Councils carbon footprint and environmental impact, where reasonably possible.

Members are also reminded to be aware that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows over the page for your information.

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Clerk of the Council

FINANCE AGENDA

WEDNESDAY, 27th NOVEMBER 2024 At 7.00 P.M.

1. **Apologies for absence.**

2. **Declarations of Interest:**

Pursuant to the adoption by the Council on 12th April 2023, of the Northway Parish Council Code of Conduct, Minute Reference C/85/23, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Minutes of the Previous Finance Committee meeting of 30th October 2024:** For approval and signature. (Copy circulated with November Full Council).

4. **Matters arising from the previous Minutes**

***FIN/54/25 & FIN/63/24 Bleed Kit** - A public access bleed control kit has now been delivered ready for installation.*

***FIN/70/24 iMOP** – The quotation for a new vacuum motor has been accepted and the work undertaken.*

***FIN/70/24 Northway Community Hub Camera** – Laser Alarms have been asked to replace the camera in the car park which is only partially operational.*

***C/236/24 Northway Pantry Licence** – The amended licence will be passed to the Northway Pantry for approval and signature.*

5. **Financial Requirements for the Year 2025 / 2026:**

To review the various Committee Budgets (to be tabled) and make any necessary changes prior to receipt of the Tax Base for the 2025-2026 year and a visit from the DCK Accounting Solutions. To determine any necessary action.

6. **Internal Audit Report 2024-2025** – To receive the completed half year internal audit, consider contents and determine any necessary action. [\(Copy circulated to Members\)](#).

7. **Staff**

a. **Cost of Living** – To ratify the cost of living increases recently awarded and backdated to April 2024.

b. **NALC Newsletter** – Information relating to the Employer National Insurance Increase in the Autumn Budget.

8. **Northway Community Hub:**

a. **Roof Maintenance** – To receive update relating to leaks, repairs and maintenance of the Hub roof. To determine action.

b. **Office Chair** – To approve purchase of new office chair to replace damaged one.

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8. Northway Community Hub: (Continued)

- c. **Total Energies** – Previous utility suppliers are offering compensation and a goodwill gesture of £80.00 due to an error during the transfer of the gas supply. Forms have been completed to accept this compensation.

9. Changing Room Facility:

- a. **Total Energies** – Previous utility suppliers are offering compensation and a goodwill gesture of £80.00 due to an error during the transfer of the gas supply. Forms have been completed to accept this compensation.

11. Northway Village Hall:

- a. **Radiator Covers** – To receive any more information, if available, and consider action.
- b. **Tewkesbury Borough Council’s UK Shared Prosperity Fund and Rural England Prosperity Fund** – The grant agreement has now been signed and returned. Once funding is available the new doors and windows will be ordered.
- c. **Heating System** – Due to the regular faults with the existing boiler to consider options for a new system as a matter of urgency. To determine.
- d. **Hiring** - To receive a letter from a hirer of the Village Hall relating to the fees charged. To consider the contents and agree any necessary action.

Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz:-: Staff costs will be discussed under exclusion.

That in view of the special / confidential nature of the business about to be transacted relating to contractual hire charges for an individual group, it is advisable in the public interest that the public and press are temporarily excluded, and they are instructed to withdraw.

Exclusion Items attached separately – COUNCILLORS ONLY.

12 . Correspondence received after 21st November 2024.