NORTHWAY PARISH COUNCIL

Minutes of a meeting of the General Purposes Committee held on Wednesday 15th October 2025 in the Ray Shill Room at Northway Community Hub, Lee Walk, Northway, commencing at 7.05 p.m.

Present:	Cllr J Beadle (Committee Vice Chair)	Cllr M Barnes
	Cllr G Fancourt	Cllr P Godwin
	Cllr R Godwin	Cllr O Kareem
	Cllr J Llewellyn	Cllr S Terry
	Cllr S Ward	

In attendance: Mrs C Woodward, Clerk of the Council
Mrs L Stewart, Clerk's Assistant

GP/139/25 **Apologies for Absence**

Apologies for absence were received from Cllrs Roberts and Poole.

GP/140/25 **Declarations of Interest**

No declarations of interest were made as required by the Code of Conduct adopted by the Parish Council on 12th April 2023 (Min Ref C/85/23).

GP/141/25 **Previous Minutes**

Cllr P Godwin PROPOSED that the minutes of the meeting that took place on 16th July 2025 should be approved as a true and accurate record. Cllr Ward SECONDED.

FOR:	Cllr P Godwin	Cllr Ward
	Cllr Barnes	Cllr R Godwin
	Cllr Terry	
ABSTENTIONS:	Cllr Beadle	Cllr Fancourt
	Cllr Kareem	Cllr Llewellyn

Cllr Llewellyn PROPOSED that the minutes of the meeting that took place on 17th September 2025 should be approved as a true and accurate record. Cllr P Godwin SECONDED.

FOR:	Cllr Llewellyn	Cllr P Godwin
	Cllr Beadle	Cllr R Godwin
	Cllr Kareem	Cllr Ward
ABSTENTIONS:	Cllr Barnes	Cllr Fancourt
	Cllr Terry	

GP/142/25 **Matters Arising from the Previous Minutes**

GP/122/25 Newland Homes *– It was confirmed that a survey had been shared online (with details also included in the upcoming newsletter) for residents to vote on the project they would most like to see prioritised by the Council. Cllr Ward PROPOSED that the survey should be allowed to run until mid-January to allow for as much response as possible. Cllr Terry SECONDED.*

FOR: UNANIMOUS

GP/123/25 Northway Playing Field *– Lighting and CCTV were now installed at the skatepark.*

GP/143/25 **Northway Playing Field**

i. **Northway Play Park**

a. **Inspection Reports** – Members received the inspection reports relating to the play park. No new issues were raised.

It was noted that Cllr R Godwin had replaced the missing bolt in the Play Park fencing.

b. **Play Equipment for Teenagers** – Full Council had approved the Committee's request to progress provision of play equipment for older children. It was AGREED that this matter should be deferred until the community survey had run its course (Min Ref: GP/142/25 refers) and put to the January Committee meeting.

ii. **Northway Skatepark**

a. **Inspection Reports** – Members received the inspection reports relating to the skatepark. No new issues were raised.

b. **Graffiti Mural/Workshops** – Cllr Barnes confirmed that he had spoken to Tewkesbury Academy about the creation of a mural on the skatepark and they were keen to be involved.

The Cheltenham Paint Festival contact had not yet provided a date for a meeting.

Cllr Barnes PROPOSED that the Council progressed with plans for the Academy to do the mural. Cllr Llewellyn SECONDED.

FOR: UNANIMOUS

It was further AGREED that the Tewkesbury Academy should be asked to provide a proposal and costings by January 2026 and given a deadline of May 2026 for completion of the project. A suggestion of a £1,000 limit for the project was made.

c. **Benches** – Members considered what measures could be taken to stop the ground around the picnic benches on the far side of the skatepark becoming so muddy. Cllr Llewellyn PROPOSED that quotations were sought for slabbing and grass matting. Cllr Ward SECONDED.

FOR: UNANIMOUS

d. **Dog Bin** – Members reconsidered where a new dog bin should be installed near to the skatepark (GP/123/25 refers). Cllr Barnes PROPOSED that a brown litter bin by the skatepark should be removed and put into storage, with the new dog bin then installed in its place.

FOR: UNANIMOUS

e. **Other Action** – No other issues were raised.

iii. **MUGA/Outdoor Gym** – The weekly inspection reports had been received. No new issues were raised.

iv. **BMX Humps** – The weekly inspection reports had been received. No new issues were raised. It was noted that some pallets had been set on fire in the middle of the humps. It was suggested that the PCSOs be asked to talk to the nearby factories asking that they did not leave pallets where children could get them.

v. **Social Seating** – Members reconsidered where two new benches should be installed,

GP/143/25 **Northway Playing Field** (continued)

noting that it had been over six months since the Council had decided they should go outside Northway Village Hall (Min Ref: GP/56/25 & GP/124/25 refer). Cllr Llewelyn PROPOSED that the benches should be installed on the grass outside the Village Hall. Cllr Terry SECONDED.

FOR: UNANIMOUS

vi. **Seeding** – The Clerk's Assistant had sought a quotation for seeding the bare areas on Northway Playing Field and around the skatepark, however, SmartCut had advised that the only option for this time of the year was fencing off and turfing which would cost £7,250.

Cllr Llewellyn PROPOSED that the ground should be re-assessed and options considered again in the Spring. Cllr Ward SECONDED.

FOR: UNANIMOUS

vii. **Table Tennis Table** – Members considered what could be done about the ground by the table tennis table which was also worn and muddy. It was suggested that the grass matting be extended, however, it was pointed out that the mud had started to encroach on the matting that was already there. Cllr Llewellyn PROPOSED that a quotation should be sought for removing mud from the matting. Cllr Ward SECONDED.

FOR: UNANIMOUS

viii. **Motorbike** – Following reports of a motorbike being used on the Playing Field, the Clerk had checked CCTV, however, a numberplate could not be established.

ix. **Other Issues** – It was noted that sand put on the Playing Field by the football club had killed the soil underneath. The purpose of the sand was for filling the cracks on the pitches, which were slightly improved.

GP/144/25 **Joan's Field**

No matters relating to Joan's Field were raised.

GP/145/25 **Platinum Park**

i. **Teenage Shelter** – The weekly inspection reports relating to the Teenage Shelter had been received. Cllr Fancourt offered to strim the area around the shelter if he had time.

FOR: UNANIMOUS

ii. **Other Issues** – No other issues were raised.

GP/146/25 **Swap Box**

Following a presentation from Borough Cllr Cate Cody, and agreement to purchase a swap box at the previous meeting (Min Ref: GP/121/25 refers), the Council had been informed that the cost to construct the cabinet had more than doubled (initially approx. £200 to approx. £450). A local resident had, however, offered to construct a cabinet using recycled materials at minimal or no cost to the Council. Cllr Ward PROPOSED acceptance of this kind offer. Cllr Barnes SECONDED.

FOR: UNANIMOUS

GP/146/25 **Swap Box** (continued)

Cllr Ward PROPOSED that the resident be authorised to remove a lavender plant in the Hub grounds in order to attach the cabinet to the palisade fencing where it was visible to the CCTV. Cllr Llewellyn SECONDED.

FOR: UNANIMOUS

GP/147/25 **Bird Boxes**

Members received an offer from the above-mentioned resident for provision of a hedgehog house and replacement bird boxes. Cllr Terry PROPOSED acceptance of this offer. Cllr Kareem SECONDED.

FOR: UNANIMOUS

GP/148/25 **Self Defence Class for Girls**

It was confirmed that two 2-hour self-defence classes had been booked to take place at Northway Community Hub on 31 January 2026. These were being advertised in the Northway Voice newsletter.

GP/149/25 **Hawthorn Way**

Following damage to this wall (Min Ref: GP/130/25 refers), Cllr Ward had found that there was another section of the wall which was loose. Robert Hitchins had said that the wall was under the Parish Council's ownership, however, the Council had not historically been responsible for any walls. Cllr Terry PROPOSED that a quotation was sought for repair of the wall. Cllr Kareem SECONDED.

FOR: UNANIMOUS

GP/150/25 **Newsletter**

Members received a draft copy of the newsletter. It was noted that further information on the self defence classes was awaited, this would be added in once received. Cllr Terry PROPOSED approval for printing once the article on the classes had been completed. Cllr Ward SECONDED.

FOR: UNANIMOUS

GP/151/25 **Parish Maintenance Contract**

i. **TBC Grass Cutting** – Tewkesbury Borough Council had confirmed that they were happy for the existing grass cutting arrangement to continue.

ii. **Back of Changing Rooms** – It was noted that the back of the Changing Rooms had not yet been cut back by the contractors, Members considered whether maintenance was necessary at this time. Cllr Terry suggested that maintenance should be deferred, if still possible, and reconsidered in the Spring.

It was felt that the football club should be reminded, again, to keep on top of the overgrowth following the maintenance that took place the previous year. It was AGREED that this should be put to the Finance Committee.

GP/151/25 **Parish Maintenance Contract**

iii. **Bulb Planting** – Members received a request from Cllr Shelton for a donation of £50 towards bulbs to plant around the parish. Cllr Ward PROPOSED approval. Cllr Llewellyn SECONDED.

FOR: UNANIMOUS

Cllr Fancourt offered to order the bulbs through a wholesaler which would mean more value for money. It was AGREED that this offer should be passed on to Cllr Shelton.

iv. **Weedkilling** – Members discussed whether the Council should undertake weedkilling around the estate during the 2026/27 financial year. Cllr Fancourt felt that the Northway area looked so much better than elsewhere in Tewkesbury because of this maintenance, and he believed that residents appreciated this. Cllr Fancourt PROPOSED that weedkilling was, again, undertaken. Cllr Terry SECONDED.

FOR: UNANIMOUS

v. **Other Issues** – No other issues were raised.

GP/152/25 **Budget for the Financial Year 2026/27**

2101 GP – SALARIES – It was AGREED that this heading should be set at £10,650.00.

2110 GP – GCC GRASS CUTTING – It was AGREED that this heading should be set at £2,100.00.

2111 GP – TBC GRASS CUTTING – It was AGREED that this heading should be set at £4,850.00.

2134 GP – SPEED CAMERA – It was AGREED that this heading should be set at £1,000.00.

2136 GP – TBC GRASS CUTTING TBC & GCC – It was AGREED that this heading should be set at £0.00.

2137 GP – GRASS CUTTING – It was AGREED that this heading should be set at £6,450.00.

2138 GP – LITTER BINS – It was AGREED that this heading should remain at £1,000.00.

2139 GP – DOG BINS – It was AGREED that this heading should be reduced to £0.00.

2140 GP – BUS SHELTERS – It was AGREED that this heading should be set at £2,100.00.

2141 GP – PLAYING FIELD MAIN – It was noted that the Council was considering repair of tiger mulch in the Play Park. It was AGREED that this heading should be increased to £10,000.00.

2142 GP – THE PARK AMENITY AREA – It was noted that the Council needed to take into consideration ongoing tree watering, replacing any dead trees and possible security measures, which had previously been discussed. It was AGREED that this heading should be increased to £3,500.00.

2143 GP – JOAN'S FIELD – It was AGREED that this heading should be set at £1,200.00.

2144 GP – OTHER AREAS – It was AGREED that this heading should be set at £3,000.00.

2145 GP – HUB GROUNDS – It was AGREED that this heading should be set at £700.00.

GP/152/25 **Budget for the Financial Year 2026/27** (continued)

2150 GP – NOTICEBOARDS/NEWSLETTER – It was AGREED that this heading should be set at £1,500.00.

2151 GP – CCTV – It was AGREED that this heading should be set at £800.00.

2152 GP – EMERGENCY PLAN/FLOODING/WINTER – It was AGREED that this heading should be set at £250.00.

2153 GP – SKATEPARK – It was AGREED that this heading should be set at £2,000.00.

Cllr Terry PROPOSED acceptance of these figures (copy of breakdown attached). Cllr P Godwin SECONDED.

FOR: UNANIMOUS

GP/153/25 **Drainage and Flooding**

i. **Reports** – No drainage or flooding issues were raised.

ii. **Flood Warden**

a. Report – Cllr Beadle confirmed that there was nothing to report.

b. Annual Report – Cllr Beadle confirmed that he had been unable to attend recent Flood Warden training. Cllr Poole had expressed an interest in being trained, subject to her availability.

GP/154/25 **'Report It'**

The Clerk's Assistant listed issues that had been reported to various authorities over the past month which included flytipping and incidents of graffiti.

GP/155/25 **Correspondence for Information**

i. **Tewkesbury Borough Council** – Report relating to grass cutting arrangements on GCC land.

ii. **Thomson & Bancks** – Confirmation that Land Registry had been completed in relation to the Capital Grant towards the skatepark.

iii. **SafeAvon** – Sewage infrastructure factsheet.

iv. **Littlethorpe** – Product booklet.

v. **Make Space for Girls** – Newsletter 33.

GP/156/25 **Correspondence Received After 11th September 2025**

i. **Make Space for Girls** – Celebrating International Day of the Girl.

There being no further business, the meeting concluded at 8.45 p.m.

NORTHWAY PARISH COUNCIL

		← Actual and Budget Detail →			← Year End Projections →			
		2024-2025		2025-2026				
		Budget Last Year	Actual Last Year	Budget Current Year	Actual YTD Mnth 6	Projection Mnth 12	Projection +/- Budget	**Next Year 2026/2027**
COMMITTEE: 2 GENERAL PURPOSES								
Dept/Cost Centre: 201 GENERAL PURPOSES								
2101	GP -SALARIES	10100	7835	10650	3955	7910 *a*	2740	10650
2110	GP- GCC GRASS CUTTING	0	0	0	1505	3010 *a*	-3010	2100
2111	GP-TBC GRASS CUTTING	0	0	0	1505	3010 *a*	-3010	4850
2134	GP-SPEED CAMERA	0	120	0	396	792 *a*	-792	1000
2136	GP-GRASS CUTTING TBC & GCC	7455	6450	7500	2150	4300 *m*	3200	0
2137	GP-GRASS CUTTING	5985	6533	6285	5155	6285 *m*	0	6450
2138	GP-LITTER BINS	1000	318	1000	0	600 *m*	400	1000
2139	GP-DOG BINS	50	0	0	303	600 *m*	-600	0
2140	GP-BUS SHELTERS	1500	897	1750	750	1750 *a*	0	2100
2141	GP-PLAY'G FIELD MAIN	8000	8718	8500	2657	8500 *m*	0	10000
2142	GP- THE PARK AMENITY AREA	2500	3851	2800	2390	2800 *m*	0	3500
2143	GP - JOAN'S FIELD	1000	1943	1200	0	1200 *a*	0	1200
2144	GP-OTHER AREAS	4000	3621	4200	2625	5250 *m*	-1050	3000
2145	GP- HUB GROUNDS	550	371	600	1012	1500 *m*	-900	700
2150	GP-N/BOARDS/NEWSLET	1400	929	1400	298	1400 *m*	0	1500
2151	GP-CCTV	0	0	0	95	200 *m*	-200	800
2152	GP-EM PLAN/FLOODING/WINTER	250	0	250	0	250 *m*	0	250
2153	GP-SKATEPARK	0	0	0	2079	2500 *m*	-2500	2000
4999	Transfers from EM Reserve	0	-943	0	-1000	0	0	0
			0					
	Total Expenditure	**43790**	**40643**	**46135**	**25875**	**51857**	**-5722**	**51100**
2170	GP-GRASS CUTTING INCOME	0	2000	1000	0	1000	0	1000
2175	GP-GRASS CUTTING INCOME GCC	0	0	1450	0	1450	0	1450
2180	GP_PF INCOME	0	200	0	0	0	0	0
2181	GP-GRANT INCOME	0	1300	1000	952	1000	0	0
2185	GP-MISC RECHARGES NPF	0	233	0	0	0	0	0
	Total Income	**0**	**3733**	**3450**	**952**	**3450**	**0**	**2450**
	NET EXPENDITURE	**43790**	**36910**	**42685**	**24923**	**48407**	**-5722**	**48650**