

FULL COUNCIL AGENDA



To: Cllr M Barnes (Chair) Cllr J Roberts (Vice Chair)
Cllr J Beadle Cllr G Fancourt
Cllr P Godwin Cllr R Godwin
Cllr O Kareem Cllr J Llewellyn
Cllr E Phennah Cllr K Poole
Cllr G Shelton Cllr S Terry
Cllr S Ward

Date: 7th May 2026

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 13th May 2026**, commencing at approximately 7.20 pm directly following the Annual Meeting of Northway Parish Council, in the Ray Shill Room, Northway Community Hub, to include a period of public participation.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

In line with the Council's biodiversity policy, consideration will be given to sustainability, environmental impact and biodiversity when making decisions.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

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WEDNESDAY, 13th MAY 2026 at approx. 7.20 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not they may be carried forward for a response at a later date or inclusion on a later agenda.

3. **Declarations of Interest:** Following adoption of the Northway Parish Council Code of Conduct on 12th April 2023, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**** Registers of Interests are now live on the web site and Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests***

4. **Minutes of Previous Council Meeting that took place on 8th April 2026:** For approval and signature ([Copy forwarded to Members](#))
5. **Matters Arising from Council Minutes/Clerks Report:**

C/187/25 Carrant Brook School – Following confirmation from the Local Highways Manager in October 2025 that he would arrange for the remarking of the lines outside Carrant Brook Junior School in the new financial year, this has now been done. The Council's thanks was forwarded to him.

C/69/26 Roads & Road Safety – Thanks was forwarded to the Local Highways Manager following completion of drainage works on Northway Lane, by Apple Tree Court.

C/74/26 Warm Space Working Party – Volunteers joined the Borough Mayor for afternoon tea to acknowledge their contributions (photos available). Warm Space has now finished and, during the 14 weeks it ran, received 225 visitors.

C/88/26 Mayor Making – Cllr Barnes has accepted an invitation to the Tewkesbury Town Council Mayor Making Ceremony on the 28th May 2026 as well as to the Annual Meeting and Mayor Making Ceremony of Tewkesbury Borough Council.

C/88/26 Central Cladding Systems Ltd – A date for commencement of repair works to the Community Hub roof has been set for Monday 1st June 2026. It is expected the works will last 4 weeks.

6. **Roads & Road Safety: Issues of Concern:**
 - a) **Concerns** – To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
 - b) **20's Plenty** – Details of free webinar taking place on 22nd May 2026.
 - c) i. **Gloucestershire County Council:**
 - Details of upcoming works on the B4080 Bredon Road starting 25th June – Night Works
 - Details of temporary closure at Gannaway Lane Newtown.
 - ii. **National Highways** - Details of essential maintenance work on the M50 on 14th, 15th and 18th May between 9.00pm and 6.00am.

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6. **Roads & Road Safety: Issues of Concern:** (Continued)
 - d) **Tewkesbury Half Marathon** – To receive correspondence following the Marathon and consider whether any feedback should be supplied to the organisers. To determine.
 - e) **Northway Lane M5 Overbridge** – To receive information from Cllr Barnes regarding fencing for the bridge. To consider action.
7. **County Councillors Report:** To receive report (forwarded to members by email).
8. **Youth Work**
 - a) **Northway Youth Club** – A request was made (at the Parish Assembly) by the Youth Club providers that an item was included on the Agenda for them to address the Council. To consider any issues raised by them and determine any necessary action.
 - b) **Play Gloucestershire** – A project specification has been received for the four play days agreed for the current financial year.
 - c) **Children Society** – Details of the Youth Hub in Link Road.
 - d) **Boxing Clever** – To receive an email from the parent of an attendee.
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 15th April 2026. [\(To be tabled at the meeting\)](#).
10. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 15th April 2026. [\(Copy forwarded to Members\)](#).
11. **Events Working Party:** To receive Notes of the Meeting that took place on 15th April 2026. [\(Copy circulated to Members\)](#)
12. **Finance Committee:**
 - a) To receive the Minutes of the Finance Committee Meeting held on 22nd April 2026. [\(Copy circulated to Members\)](#).
 - b) To receive and consider the Finance Committee's views on how to progress with the lease for the Changing Room, consider options and determine action.
13. **Postage:** Following approval at last May's meeting to trial emailing agendas to reduce postage cost (Min Ref C/131/25 refers). To review its success and consider any necessary action.
14. **This is Tewkesbury Working Party:** To receive the Notes of the Meeting that took place on 11th May 2026 (if available) and determine any action required as a result.
15. **Borough Councillor's Report:** To receive report.
16. **Zurich Insurance:** To receive recommendation from Finance Committee (Min Ref FIN/38/25 refers) that the Council approve the latest insurance policy and payment. To include information provided by them as to why there has been such a large increase in the cost. To determine.
17. **Parish Online:** To approve continued website provision and mapping services by Parish Online.
18. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 13th May 2026.

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19. **Sunflower Suicide Charity:** Following attendance at the recent Parish Assembly by the Sunflower Suicide Charity it was agreed to seek some training from them. To receive response, including costs, and determine action.
20. **Building Security:** To consider any ways to improve security at meetings both for Council and hirers. To determine
21. **Devolution:** To receive any updates including those relating to training and determine action. (Cllrs Barnes and Fancourt as well as the Clerk and Clerk's Assistant attended a session).
22. **Garden Communities / Stewardship:**
 - a) **Garden Communities** - To receive update from Cllr Barnes following any meetings attended in relation to the Garden Communities Liaison Group. To include Liaison Group, meetings with TBC representatives and staff as well as meetings with other Parish Councils.
 - b) **Stewardship** – To receive any updates from Cllr Roberts. To determine any action.
23. **Annual Governance – Assertion 10** – To receive an update regarding action taking to ensure the Council is compliant with the AGAR. To determine further action.
24. **Northway Food Pantry** – To receive an update relating to the future of the Northway Food Pantry including requests for volunteers and a Project Manager. To consider action.
25. **Correspondence for Action:**
 - a) **Gloucestershire Association of Local Councils (GALC)** – To consider attendance on any courses.
 - b) **Tewkesbury Borough Council** – To consider responding to the Draft Film Classification Policy. To determine.
26. **Crime & Disorder:**
 - a) To receive Crime Figures (if available).
 - b) To receive any information relating to crime and disorder in the parish (to discuss under confidential cover if necessary).
 - c) A PIP was held at Northway Community Hub on Thursday 30th April 2026.
27. **Scheme of Delegation** – Finance Committee approved a Scheme of Delegation (Min Ref FIN/37/26 refers) ([Copy circulated to Members](#)). The majority of this is already covered under Standing Orders and Financial Regulations but has been recommended by the governing bodies that this should also be a stand alone policy. To approve.
28. **Lease Working Party:**
 - a) To receive Notes of the Meeting that took place on 8th April 2026. ([Copy circulated to Members](#)).
 - b) To receive Notes of the Informal Meeting that took place on 22nd April 2026 ([Copy circulated to Members](#)).
 - c) To consider suggestions made by Finance Committee regarding the future lease and consider actions.
29. **Correspondence for Information:**
 - a) To receive request to sign a petition to support a campaign against inappropriate development.

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29. **Correspondence for Information (Continued)**
- b) **Gloucestershire Association of Local Councils (GALC)** – April Newsletter (forwarded to Members by email)
 - c) **Artshape** – To receive an introduction to the Peer Navigator for Access Charity who can provide support for adults and crucially unpaid carers who are navigating the adult social care system.
 - d) **Tewkesbury Know Your Path** – Minutes from the meeting that took place on 12th March.
 - e) **Caring for Communities and People (CCP)**. CCP's Housing Support and Family Support drop-ins have been withdrawn due to lack of attendance/lack of interest.
30. **Correspondence Available in the Clerk's Office**
- a) **Tewkesbury Borough Council :-**
 - i. **HAF** – Applications are now open for organisation wishing to deliver Holiday Activities & Food (HAF) provision.
 - ii. **Press Releases:**
 - New Cemetery Viewer app helps residents' connection with local heritage
 - Vistry hands over Bishops Cleeve community centre to Tewkesbury Borough Council
 - Mayor's marathon challenge to support local charities.
 - Celebrated authors and historians to headline first-ever Tewkesbury History Festival
 - b) **Cameron Thomas MP** – Email with information relating to the Parliament's Culture, Media and Sport (CMS) Committee advising that applications have been opened for a second round of inquiries.
31. **Correspondence Received After 7th May 2026**

The next meeting of the Full Council will be Wednesday, 10th June 2026