

FULL COUNCIL AGENDA



To: Cllr M Barnes (Chair) Cllr J Roberts (Vice Chair)
Cllr J Beadle Cllr G Fancourt
Cllr P Godwin Cllr R Godwin
Cllr O Kareem Cllr J Llewellyn
Cllr K Poole Cllr G Shelton
Cllr S Terry Cllr S Ward

Date: 4th June 2026

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 10th June 2026**, commencing at 7.00 pm, in the Ray Shill Room, Northway Community Hub, to include a period of public participation.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

In line with the Council's biodiversity policy, consideration will be given to sustainability, environmental impact and biodiversity when making decisions.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 10th JUNE 2026 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not they may be carried forward for a response at a later date or inclusion on a later agenda.
3. **Declarations of Interest:** Following adoption of the Northway Parish Council Code of Conduct on 12th April 2023, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**** Registers of Interests are now live on the web site and Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests***
4. **Minutes of Previous Council Meetings that took place on:-**

13th May 2026 – Annual Meeting: For approval and signature ([Copy forwarded to Members](#))

13th May 2026 - Council: For approval and signature ([Copy forwarded to Members](#))
5. **Matters Arising from Council Minutes/Clerks Report:**

C/109/26 Tewkesbury Half Marathon – To receive response, if available, from the organisers of Tewkesbury Half Marathon regarding the event and the comments submitted by the Parish Council.

C/88/26 & C/108/26 Central Cladding Systems Ltd – To receive update relating to Community Hub roof works.

Warm Space – The Grassroots Neighbourhood Fund application for Warm Space funding has been submitted and now approved by County Cllr Usmar in its first stage. A full application now has to be submitted.
6. **Roads & Road Safety: Issues of Concern:**
 - a) **Concerns** – To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
 - b) **Safer Roads and Community 20s** – To receive email from Gloucestershire County Council with a programme update.
7. **County Councillors Report:** To receive report (forwarded to members by email).
8. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 20th May 2026. ([To be tabled](#)).
9. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 20th May 2026. ([Copy forwarded to Members](#)).
10. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 3rd June 2026 ([To be tabled](#)).
11. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting held on 3rd June 2026 ([To be tabled](#)).

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12. **Annual Governance and Accountability Return 2025/26 (AGAR)**
 - a. **AGAR Submission** – The AGAR submission deadline is 1st July 2026.
 - b. **Annual Governance Statement** (Section 1) – To receive recommendation from Finance Committee for the Statements marking Yes/No/N/A. To approve. (Copy circulated to Members)
 - c. **Accounting Statements** (Section 2) – To receive recommendation from Finance Committee for approval of the Accounting Statements. To determine. (Copy circulated to Members)
 - d. **Annual Internal Audit Report** - To receive recommendation from Finance Committee for approval of the Internal Audit Report on the Annual Governance Statement and the Final report from Auditing Solutions. (Copy circulated to Members)
 - e. **Accounts / Financial Statements for the Year ended 31 March 2026** – To received recommendation from Finance Committee for approval of the Financial Statements. (Copy circulated to Members)
 - f. **Public Rights Notice** – The Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return will begin on Thursday 11th June 2026 and end on Wednesday 22nd July 2026 (For information).
 - g. **Asset Register** – To consider and approve. (Copy circulated to Members)
 - h. **Further Items** – To consider any other matters relating to the End of Year requirements.
13. **This is Tewkesbury Event:** To consider arrangements for this event taking place on 13th June 2026. To review items put together for the event and consider any alterations and determine action.
14. **Borough Councillor's Report:** To receive report.
15. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 10th June 2026.
16. **Building Security:** To receive suggestions for door alarms/bell and determine action. To determine
17. **Notice of Vacancy:** Emlyn Phennah has resigned from the Council, and a Notice of Vacancy has been placed online and Noticeboards. If no election is called the vacancy will be advertised for co-option
18. **Sunflowers Suicide Charity** - A date of Wednesday, 29th July has been agreed for this bespoke session. To consider how it should run i.e. refreshments, invitations etc. To determine.
19. **Garden Communities / Stewardship:**
 - a) **Garden Communities** - To receive update from Cllr Barnes following any meetings attended in relation to the Garden Communities Liaison Group. To include Liaison Group, meetings with TBC representatives and staff as well as meetings with other Parish Councils.
 - b) **Stewardship** – To receive any updates from Cllr Roberts. To determine any action.
20. **Local Government Review** – To review and consider boundaries and number of Councillors and consider response to Tewkesbury Borough Council. To determine.
21. **Changing Room Facility / Lease** – To receive further details regarding the ongoing use of the Changing Room Facility and determine any necessary action.

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22. **Correspondence for Action:**

- a) **Gloucestershire Association of Local Councils (GALC)** – To consider attendance on any courses.
- b) **The Children’s Society** – To consider responding to the Draft Film Classification Policy. To determine.
- c) **Tewkesbury Town Council** – Invitation to the Mayor’s Summer Garden party. To determine
- d) **Tewkesbury Borough Council** – From the 29th June there are changes to the need to publish councillors addresses on the Register of Interest Form – To receive updated information and determine action.

23. **Crime & Disorder:**

- a) To receive Crime Figures (if available).
- b) To receive any information relating to crime and disorder in the parish (to discuss under confidential cover if necessary).

24. **Youth Work:** To consider whether the Council would be able to give a reference to Sports England on behalf of Boxing Clever. To determine.

25. **Correspondence for Information:**

- a) **The Children’s Society** – To receive details of a safeguarding training group youth work at Whaddon Youth Hub.
- b) **Gloucestershire Association of Local Councils** – May Newsletter.
- c) **Gloucestershire Rural Community Council** – Upcoming Digital Skills Sessions with ACORN project.
- d) **National Emergency Briefing Film** – A viewing of this film is being held at the Roses Theatre hosted by Cllr Cody. (Details forwarded by Cllr Barnes).
- e) **Gloucestershire Community Foundation** – Introduction from new Grants Manager.
- f) **Severn Wye** – Details of the Warm Homes Local Grant Scheme.

26. **Correspondence Available in the Clerk’s Office**

a) **Tewkesbury Borough Council Press Releases:-**

- New Community Infrastructure Levy (CIL) strategic infrastructure funding round opens.
- Sunshine and adventures this May half term across Tewkesbury Borough
- Council backs national DebateNotHate campaign to promote civility in public life.
- Tewkesbury Borough Council prepares for funding challenges ahead of Local Government Reorganisation with new financial strategy.

b) The Clerk Magazine – May 2026

27. **Correspondence Received After 4th June 2026**

The next meeting of the Full Council will be Wednesday, 8th July 2026