

AGENDA



To: Cllr M Barnes
Cllr G Fancourt
Cllr R Godwin
Cllr J Llewellyn
Cllr K Poole
Cllr J Roberts
Cllr S Terry

Cllr J Beadle
Cllr P Godwin
Cllr O Kareem
Cllr E Phennah
Cllr G Shelton
Cllr S Ward

cc: Mrs L Stewart, Clerk's Assistant

Date: 7th May 2026

NOTICE OF MEETING

You are summoned to the **Annual Meeting of Northway Parish Council** that will be held on **Wednesday, 13th May 2026** in the **Ray Shill Room, Northway Community Hub, Northway**, commencing at **7.00 p.m.**

The meeting Agenda follows over the page for your information.

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Clerk of the Council

AGENDA
ANNUAL MEETING OF NORTHWAY PARISH COUNCIL
WEDNESDAY, 13th MAY 2026
COMMENCING AT 7.00 P.M.

1. **Election of the Council Chairman for the Municipal Year.** (In line with Standing Orders it is recommended that the nominee has been a Councillor for 3 years and has a minimum of 70% attendance at Council and Committee meetings, although this is not compulsory. Details of Councillors overall attendance will be circulated to Members)
2. **Chairman's Declaration of Acceptance of Office:** To be signed by the incoming Chairman.
3. **Apologies for absence**
4. **Declarations of Interest:** Following adoption by the Council on 12th April 2023, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.
5. **Election of the Council Vice-Chairman for the Municipal Year.**
6. **Review of and Appointment of Committees and Working Parties** (including removal or addition of any new ones) - Chairman and Vice-Chairman are ex-officio Members on all Committees.
 - a. Finance Committee *(meet at least quarterly)*
 - b. Planning Committee *(meet monthly)*
 - c. General Purposes Committee *(meet monthly)*
 - d. General Purposes Projects Working Party *(meet as necessary)*
 - e. Road Safety Committee *(meet once a year, or as necessary)*
 - f. Staffing/Personal/HR Committee *(meet twice per year)*
(3 members, normally Chairman, Vice-Chairman, Chair of Finance)
 - g. Carbon Neutral Working Party *(meet as necessary)*
 - h. Standing Orders/Financial Regulations Working Group *(meet as necessary)*
 - i. Emergency Planning Working Group/Winter Maintenance *(meet twice a year)*
 - j. Community Event Working Party *(meet as necessary)*
 - k. General Data Protection Regulations Working Party *(meet as necessary)*
 - l. Lease/Licence Working Party *(meet as necessary)*
 - m. Warm Space Working Party *(meet as necessary)*
7. **Appointment of representatives on outside bodies,** (including removal or addition of any new ones):
 - a. Tewkesbury Garden Communities Parish & Community Liaison Group - Cllr Barnes
 - b. Tewkesbury Garden Communities Oversight Board - Cllr Barnes
 - c. Tewkesbury Councillor Advocacy Scheme - Cllr Terry
 - d. GAPTC Devolution Working Party - Cllr Shelton
 - e. GRCC Flood Warden - Cllr Beadle

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8. **Health & Safety** – Documentation and assistance provided by NFU.
9. **Standing Orders and Financial Regulations:-** To approve existing Standing Orders and Financial Regulations. (Members previously provided with a copy).
10. **Banking** - To approve bank signatories (to include removals and inclusions).
11. **Meeting Schedule (copy attached)** – To set the dates, time and place of ordinary meetings of the Full Council for the year ahead which will fall on the second Wednesday of each month except for August when there will be a holiday. To also consider six months of Committee meeting dates. To agree.
12. **Notice Boards** – To agree continued responsibility (or make changes) for various notice boards in the Parish, currently as follows:-

Hardwick Bank Road	-	Cllr Terry
The Spine	-	Cllr Beadle
Northway Centre	-	Cllr Roberts
Lee Road	-	Staff
Northway Playing Field	-	Cllr P Godwin
Saxon Park	-	Cllr Llewellyn

To consider / determine any further action.

13. **Defibrillators** – To agree continued responsibility (or make changes) for various defibrillators in the Parish, currently as follows:-

Northway Playing Field (on CHR)	-	Cllr P Godwin
Northway Community Hub	-	Staff
Hardwick Bank Road phone box	-	Cllr R Godwin
Northway Centre	-	Cllr R Godwin

- 14 **Vehicle Activation Sign (VAS)** – To agree continued responsibility (or make changes) for the replacing of batteries and movement of the VAS around the Parish, currently as follows:-

Cllr Shelton
Cllr Fancourt
Cllr Roberts
Cllr Llewellyn
Cllr Barnes

To consider / determine any further action.