

**NORTHWAY PARISH COUNCIL**

**Annual Meeting held on Wednesday 13<sup>th</sup> May 2026**  
**In the Ray Shill Room at Northway Community Hub, commencing at 7.00 p.m.**

Present: Cllr M Barnes  
Cllr P Godwin  
Cllr O Kareem  
Cllr G Shelton  
Cllr S Terry

Cllr J Beadle  
Cllr R Godwin  
Cllr J Llewellyn  
Cllr J Roberts

In Attendance: County Cllr K Usmar, Gloucestershire CC  
Mrs C Woodward, Clerk of the Council  
Mrs L Stewart, Clerk's Assistant

**C/89/26 Election of the Council Chairman for the Municipal Year**

Cllr Roberts PROPOSED that Cllr Barnes was elected as Chairman for the forthcoming Municipal year. Cllr Barnes accepted the nomination. Cllr Llewellyn SECONDED. As no further nominations were forthcoming, a vote was taken.

FOR: UNANIMOUS

**C/90/26 Chairman's Declaration of Acceptance of Office**

The incoming Chairman, Cllr Barnes, signed a Declaration of Acceptance of Office and took the Chair.

**C/91/26 Apologies for Absence**

Cllr Fancourt had tendered apologies. No further apologies for absence were received.

**C/92/26 Declarations of Interest**

Cllr Roberts declared an interest in item 8 on the agenda (Min Ref: C/97/26 refers). No further declarations of interest were made as required by the Code of Conduct adopted by the Parish Council on 12<sup>th</sup> April 2023 (Minute Ref: C/85/23 refers).

**C/93/26 Election of the Council Vice-Chairman for the Municipal Year**

Cllr Llewellyn PROPOSED that Cllr Roberts was elected as Vice-Chairman for the upcoming year. Cllr Roberts accepted the nomination. Cllr P Godwin SECONDED. As no further nominations were forthcoming a vote was taken.

FOR: UNANIMOUS

**C/94/26 Review of and Appointment of Committees and Working Parties**

Members indicated which Committees and Working Parties they wished to stand on (the Chairman and the Vice-Chairman being ex-officio Members of all Committees and Working Parties).

**a. Finance Committee**

Cllr M Barnes  
Cllr J Roberts

Cllr P Godwin  
Cllr S Terry

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**Election of the Council Vice-Chairman for the Municipal Year** (continued)

**b. Planning Committee**

Cllr M Barnes	Cllr J Beadle
Cllr P Godwin	Cllr R Godwin
Cllr O Kareem	Cllr J Llewellyn
Cllr G Shelton	Cllr J Roberts
Cllr S Terry	

**c. General Purposes Committee**

Cllr M Barnes	Cllr J Beadle
Cllr P Godwin	Cllr R Godwin
Cllr O Kareem	Cllr J Llewellyn
Cllr G Shelton	Cllr J Roberts
Cllr S Terry	

**d. GP Projects Working Party**

Cllr M Barnes	Cllr J Beadle
Cllr P Godwin	Cllr J Llewellyn
Cllr J Roberts	Cllr S Terry

**e. Road Safety Committee**

Cllr M Barnes	Cllr J Beadle
Cllr J Llewellyn	Cllr J Roberts

**f. Staffing/Personnel/HR Committee**

Cllr M Barnes	Cllr J Llewellyn
Cllr J Roberts	Cllr S Terry

**g. Carbon Neutral Working Party**

Cllr M Barnes	Cllr J Beadle
Cllr J Roberts	

**h. Standing Orders/Financial Regulations Working Party**

Cllr M Barnes	Cllr J Roberts
Cllr S Terry	

**i. Emergency Planning Working Party/Winter Maintenance**

Cllr M Barnes	Cllr J Beadle
Cllr P Godwin	Cllr O Kareem
Cllr J Roberts	Cllr S Terry

**j. Community Event Working Party**

Cllr M Barnes	Cllr J Beadle
Cllr P Godwin	Cllr J Roberts
Cllr S Terry	

**k. General Data Protection Regulations (GDPR) Working Party**

Cllr M Barnes	Cllr J Roberts
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**Election of the Council Vice-Chairman for the Municipal Year** (continued)

**l. Lease/Licence Working Party**

Cllr M Barnes                      Cllr P Godwin  
Cllr J Roberts  
Cllr S Terry

**m. Warm Space Working Party**

Cllr M Barnes                      Cllr P Godwin  
Cllr J Roberts (ex-off)

C/96/26

**Appointment of Representatives on Outside Bodies**

- a. **Tewkesbury Garden Communities Parish & Community Liaison Group** – Cllr Barnes
- b. **Tewkesbury Garden Communities Oversight Board** – Cllr Barnes, Cllr P Godwin
- c. **Tewkesbury Councillor Advocacy Scheme** – Cllr Terry (it was noted that there had been no meetings for a long time so this group may soon be dissolved).
- d. **GRCC Flood Warden** – Cllr Beadle (it was noted that training was still required for this role).
- e. **Stewardship Planning for the Tewkesbury Garden Communities Development** – Cllr Roberts.
- f. **Northway Infant and Carrant Brook Junior School Community Committee** – Cllr Terry

C/97/26

**Health and Safety**

It was AGREED that NFU should remain the point of contact any help required relating to Health and Safety (as included as part of their contract).

C/98/26

**Standing Orders and Financial Regulations**

Cllr Terry PROPOSED approval of the existing Standing Orders and Financial Regulations. Cllr Roberts SECONDED.

FOR:                                      UNANIMOUS

7:08pm – Cllr R Godwin joined the meeting.

C/99/26

**Banking**

It was noted that forms to add new signatories had been submitted to the bank but had not yet been processed. The Clerk was uncertain about the reason for the delay.

Cllr Roberts PROPOSED that the signatories should remain the same. Cllr Terry SECONDED.

FOR:                                      UNANIMOUS

