

AGENDA



To: Cllr M Barnes
Cllr R Godwin
Cllr S Terry

Cllr P Godwin
Cllr J Roberts
Cllr S Ward

cc: Mrs Laura Stewart, Clerk's Assistant

Date: 28th May 2026

NOTICE OF MEETING

You are summoned to a meeting of the Finance Committee that will be held on **WEDNESDAY, 3rd June 2026** at 7.00 p.m. in the Ray Shill Room.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and biodiversity, in line with its policies. Members should do what they can to reduce the Councils carbon footprint and environmental impact, where reasonably possible.

Members are also reminded to be aware that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows over the page for your information.

A handwritten signature in black ink, appearing to read 'CM Woodward'.

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Clerk of the Council

FINANCE AGENDA

WEDNESDAY, 3rd JUNE 2026 At 7.00 P.M.

1. **Election of the Committee Chairman for the forthcoming Municipal Year.**
2. **Apologies for absence.**
3. **Election of the Committee Vice-Chairman for the forthcoming Municipal Year.**
4. **Declarations of Interest:**

Pursuant to the adoption by the Council on 12th April 2023, of the Northway Parish Council Code of Conduct, Minute Reference C/85/23, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

5. **Minutes of the Previous Finance Committee Meeting on 22nd April 2026:** For approval and signature. (Copy circulated with May Full Council).
6. **Matters Arising from the Previous Minutes:**

***FIN/34/26 Northway Community Hub Leaking Room** – Work to install an additional membrane was due to start on 1st June 2026.*

***FIN/35/26 Northway Community Hub Fire / Lighting / CCTV** – The quotation for repairs has been accepted and completion of work is awaited.*

***FIN/35/26 Northway Community Hub Heating & Cooling System** – A quotation for replacement filters has been accepted and completion of work is awaited.*

***FIN/25/26 BDR Group** – The Clerk has received confirmation that the annual increases will not be applied to Northway Parish Council and a refund is awaited.*

7. **Annual Governance and Accountability Return 2025/26 (AGAR)**
 - a. **AGAR Submission** – The AGAR submission deadline is 1st July 2026.
 - b. **Annual Governance Statement** (Section 1) – To consider the Statements marking Yes/No/N/A. To approve recommendation to Full Council. (To be tabled)
 - c. **Accounting Statements** (Section 2) – To review the Accounting Statements and, if agreed, recommend to Full Council for approval. To determine. (To be tabled)
 - d. **Accounts / Financial Statements for the Year ended 31 March 2026** – To review and consider the Accounts and, if accepted, to recommend to Full Council for approval. (To be tabled)
 - e. **Public Rights Notice** – The Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return will begin on Thursday 11th June 2026 and end on Wednesday 22nd July 2026 (For information).

7. **Annual Governance and Accountability Return 2025/26 (AGAR)** (Continued)
 - f. **Asset Register** – To consider and approve. (To be tabled)
 - f. **Further Items** – To consider any other matters relating to the End of Year requirements.
8. **Northway Community Hub** – To consider / approve hire of a skip for waste and broken items.
9. **Correspondence received after 28th May 2026:**